



BOARD MEETING

Location Innovation Charter School; 600 SW 3rd St., Pompano Beach, FL

Date | time 10/7/2015 10:00 AM

In Attendance

Chad Causey- Board Chairman

Nicole Johansson- Board Secretary and Treasurer

David Salvatelli- Board Member

Other

Tiffanie Holm, Principal

Kori Ellis, ICS staff

Paula Lonsway, ICS staff

Joe Asen, CSMC (by phone)

Call to Order

The meeting commenced at 10:01 AM with a Call to Order by the Chairman Mr. Chad Causey. Roll call was taken and a quorum was established.

Approval of Minutes

Chairman Causey requested the board review the minutes from July 8, 2015 and note any changes. The minutes stand.

MOTION: made by David Salvatelli to approve the minutes of July 8, 2015. Chad Causey seconded. Motion was approved unanimously.

School Update

- Facilities, Enrollment and Staffing Update (Principal, Tiffanie Holm)
 - Working with John Knox, interest for volunteers
 - Celebrating reading on October 21st – each child receives a book to take home.
 - There have been some changes to faculty – a member who resigned, and one who was discharged due to enrollment
 - Enrollment is 235.
 - Beginning to work with landlord to review the buildout for next school year.
 - The students will soon be taking their 2nd assessment online which will begin to give us an understanding of their progress.
-

Financial update

- Financial update (Principal, Tiffanie Holm & Joe Asen, CSMC)
 - Reviewed financial statements as of August 31, 2015
 - Excess revenue includes FTE disbursement for September.
 - Budget amendments will be inputted in the near future.
 - December/January is when revenue for Title 1, Food Service, etc. will be received.
 - Expenses for capital outlay, books & supplies are high because of start-up

Old Business

None

New Business

- A revised procurement policy was presented by Treasurer Johansson.
MOTION: made by David Salvatelli to approve the revised procurement policy. Chad Causey seconded. Motion was approved unanimously.
- Treasurer Johansson recommended the addition of Leiza Gomes to the Board of Directors for a one year term.
MOTION: made by David Salvatelli to approve the revised procurement policy. Chad Causey seconded. Motion was approved unanimously.
- The addition of Paula Lonsway as a signatory for the ICS checking account was recommended by Treasurer Johansson.
MOTION: made by Chad Causey to approve the revised procurement policy. David Salvatelli seconded. Motion was approved unanimously.

Public Comment

None

Next Meeting

Board meeting dates for the remainder of the 2015-2016 school year were set as:

April 13, 2016 10 AM

Motion to adjourn

MOTION to adjourn the meeting was made by Chad Causey. Seconded by David Salvatelli. Approved unanimously.

Nicole Johansson, Secretary

Date: _____