



# BOARD MEETING

Date | time 4/29/2015 10:00 AM

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## In Attendance

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### Board

Chad Causey (Chair)

Nicole Johansson (Secretary)

David Salvatelli (member)

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## Call to Order

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The meeting commenced at 10:05 AM with a Call to Order by the Chairman Mr. Chad Causey. Roll call was taken and a quorum was established

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## Approval of Minutes

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Chairman Causey requested the board review the minutes from February 6, 2015 and April 8, 2015 and note any changes. The minutes stand.

**MOTION: made by David Salvatelli to approve the minutes of February 6, 2015 and April 8, 2015. Chad Causey seconded. Motion was approved unanimously.**

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## School Progress Report

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David Salvatelli presented an update on the proposed facility and build out. Grant applications with Charter School Growth Fund and Charter Schools Program are proceeding. Final documents for Phase 2 of the CSP are being submitted by May 1. Enrollment strategies are proceeding with an aim for opening enrollment of 270.

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## Financial update

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Presentation of operating budget for discussion. Discussion related to use of possible grant funds, capital outlay and transportation costs were reviewed. Proposed revisions were made and will be considered at the next board meeting.

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## Old Business

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1. **Principal candidate.** Applicants were discussed and rubrics reviewed.

**MOTION: made by Chad Causey to offer the position to Tiffanie Holm. Nicole Johansson seconded. Motion was approved unanimously.**

2. **Lease.** The lease for facility at 600 SW 3<sup>rd</sup> Street was reviewed.

**MOTION: made by Chad Causey to move forward with lease with The Forum. Nicole Johansson seconded. Motion was approved unanimously.**

3. **Operating budget.** Progress was reviewed and need to begin hiring discussed.

**MOTION: made by Nicole Johansson to approve the salary section for hiring of teachers. Chad Causey seconded. Motion was approved unanimously.**

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### New Business

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1. **Corporate matters.** Several corporate matters need to be reviewed in accordance with the bylaws, contract with Broward School District and the CSP grant application. Nicole Johansson presented these to the board.
- a. A treasurer needs to be appointed.  
**MOTION: made by Chad Causey to appoint Nicole Johansson Treasurer. David Salvatelli seconded. Motion was approved unanimously.**
- b. A parent's representative needs to be appointed as outlined in the contract with Broward.  
**MOTION: made by Nicole Johansson to appoint David Salvatelli as parent representative. Chad Causey seconded. Motion was approved unanimously.**
- c. Changes to the bylaws have been proposed to align with requirements of the CSP grant.  
**MOTION: made by Chad Causey to approve the bylaws as presented. David Salvatelli seconded. Motion was approved unanimously.**
2. **Policy approvals.** The board, procurement, enrollment/admissions, inventory control, conflict of interest and segregation of financial duties policies were presented by Nicole Johansson and David Salvatelli.  
**MOTION: made by David Salvatelli to approve policies as presented. Chad Causey seconded. Motion was approved unanimously.**
3. **Bank account.** Nicole Johansson requested consent to open a checking account for corporate matters.  
**MOTION: made by Chad Causey to open a checking account. David Salvatelli seconded. Motion was approved unanimously.**

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### Public Comment

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None

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### Next Meeting

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Monday, May 18, 10 am at The Forum 600 SW 3<sup>rd</sup> Street, Pompano Beach, FL 33060

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### Adjournment

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**MOTION to adjourn the meeting was made by Chad Causey. Seconded by David Salvatelli. Approved unanimously.**

  
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Nicole Johansson, Secretary  
Date: June 22, 2015