



BOARD MEETING MINUTES

Location Innovation Charter School 600 SW 3rd St., Pompano Beach, FL

Date | time 11/10/2016 1:00 PM

Call to Order & Establish Quorum

Board of Directors

Chad Causey

Nicole Johansson

David Salvatelli

Leiza Gomes

Tammy Hoskins

Other

Tiffanie Holm (Principal)

Kori Ellis (Director of Curriculum, Assessment & Technology)

Call to Order

The meeting commenced at 1:06pm with a Call to Order by the Chairman, Mr. Chad Causey. Roll call was taken and a quorum was established.

Minutes for Approval

Chad Causey requested that the board review the minutes from the September 08, 2016 and note any changes. The minutes stand.

MOTION: made by Nicole Johansson to approve the minutes of September 08, 2016. Leiza Gomes seconded. Motion was approved unanimously.

Items to be Added – Close Agenda

Nicole Johansson recommends adding the items of the CSP upcoming grant narrative and the 990 form submission.

School Update & Principal Reports

- State of the School (Principal Tiffanie Holm)
 - Enrollment: 333 students currently
 - Finances: Tiffanie Holm shares that the budget changes discussed and approved in the last board meeting have been made. Tiffanie will seek estimates for transportation to encourage increased participation in the tutoring program. Nicole Johansson shares that the worker's compensation coverage has increased.

MOTION: made by Chad Causey to approve payment of worker's compensation. David Salvatelli seconds. Motion was approved unanimously.

- Staffing: Kori Ellis (Director of Curriculum, Technology, and Assessment) explains the VAM process and assessment. David Salvatelli will oversee Quarterly Metrics so that these can be incorporated with the FCPCS' (Florida Consortium of Public Charter Schools) evaluation system. The budget will be reviewed to determine if a value-added measure stipend can be given to teachers/staff who qualify.

MOTION: made by Chad Causey to approve the FCPCS evaluation system for this school year with a merit-based reward committee to recommend system for upcoming school years. Nicole Johansson seconds. The motion passes with unanimous approval.

- Assessment Calendar – Kori Ellis reports that AP2 for FAIR was completed. NWEA 2nd assessment for 3rd & 4th grades is scheduled for Dec with K, 1st & 2nd testing in January.

- David Salvatelli notes that a Professional Development update and an academic metrics overview should be added to the meeting agenda for future board sessions. Tammy Hoskins will add them to the agenda and Tiffanie Holm will share this information during the principal's report.
- ESE/ELL – Tiffanie Holm reports there are currently 19 ESE students. Evie Iles is responsible for weekly consultations and is overseeing document compilation as required for ESE students.
- Right Academics Plan Implementation – Tiffanie Holm shares that the first MDAA (monthly data analysis) meeting was held and will continue so the academic team can collaborate regarding the progress students make toward gains, performance, and mastery.
- On-Site Programmatic Review (OSPR) - Tiffanie Holm reports that this visit will occur on December 2, 2016 at 1:00pm. She anticipates a good result.
- Community Partnerships and Holiday Programs/Events- Tiffanie Holm shares that LifeWork Leadership, Calvary Foodshare, FL Community Support Organization, and other volunteers from the ICS community will serve 200 families on Thanksgiving Day. John Knox Village has been and/or will be involved in the following events: Fall walk, volunteer readers, visits of students to JKV. 140 students had their teeth cleaned & sealed by Oral Health Institute. Two former, highly qualified educators also volunteer.

MOTION: made by Tammy Hoskins to approve the principal's report with noted updates. Chad Causey seconded. Motion was approved unanimously.

Discussion & Approvals

- School Improvement Plan (SIP): Principal Tiffanie Holm
 - Presentation of SIP to ICS Board for Review and Approval
 - Presentation of SIP to BCPS Board for Approval- December 6, 2016; Tiffanie Holm & David Salvatelli will attend.
 - Post approval by BCPS Board- Upload SIP final document to Title I eBinder

MOTION: made by Nicole Johansson to approve the SIP. David Salvatelli seconded. Motion passed unanimously.

Old Business

None

New Business

- 990- Nicole Johansson reports the 990 has been prepared.

MOTION: made by Chad Causey to submit the 990. David Salvatelli seconded. Motion passed unanimously.

- Charter School Program Grant (CSP)- Nicole Johansson recommends that a grant narrative for purchasing ScienceFusion & tutoring be submitted.

MOTION: made by Tammy Hoskins to submit this narrative and that the board review and provide recommendations concerning the final submission for CSP funding before the next board meeting. Leiza Gomes seconded. Motion passed unanimously.

Public Comment

None

Next Meeting

January 12, 2017 @ 1pm

Adjournment

MOTION: made by Chad Causey to adjourn. Tammy Hoskins seconded. Motion was approved unanimously.

Tammy Hoskins

Tammy Hoskins, Board Secretary

1/12/17

Date