



Attendance

Board of Directors

Paul Walker (Chair)
Nicole Johansson (Treasurer)
David Salvatelli
Tylena Adudu
Tammy Hoskins (Secretary)

School Representatives

Susan Alexander (Principal)
Marisa Anderson (Office Manager/Registrar)

Call to Order & Added Agenda Items

The meeting commenced at 1:03pm with a Call to Order by Paul Walker. Roll call was taken and a quorum was established. Nicole Johansson requests that insurance policies be added to the agenda and that an executive session be held at the conclusion of the session.

MOTION: made by Tammy Hoskins to add these items to new business and to move into executive session as requested. Tylena Adudu seconded. Motion was approved unanimously.

Minutes for Approval

Paul Walker presented the minutes for the June 8, 2018 board meeting.

MOTION: made by Nicole Johansson to approve the minutes for that meeting. Tylena Adudu seconded. Motion was approved unanimously.

Principal's Report

Susan Alexander shares the following report and updates:

- Academics, Assessments, ESE, ELL & MTSS/RTI- The annual on-site monitoring visit was conducted by Brenda Santiago on 6/11/18 with the report of that visit being shared by Mrs. Alexander.
- School improvement Plan- This was submitted and approved by the District for 2018-'19.
- Title 1- No current update to report.
- 2017-'18 Forecast- Mrs. Alexander requests that the remaining reserves be allocated for purchasing additional Macbooks, marketing, furniture replacement and additions, and painting.
- Enrollment- 363 students currently enrolled.
- Grants- Award letter for 2018-'19 21st Century Community Learning Center (CCLC) program is pending. Reimbursements for 2017-'18 21st CCLC have been received in part. The Capital Outlay funding application was submitted on 6/29/18 and is pending eligibility determination. Students Attired for Education Incentive Fund certification was submitted 7/3/18 and is pending funding determination.
- Staff- Mrs. Alexander shares that a current faculty member has been hired as the Academic Director. As part of her responsibilities she will serve as the Literacy Coach, MTSS support, and Testing Chair for the 2018-'19 school year. Positions are open for a 3rd grade teacher, two 4th grader teachers, a 5th grade teacher, and three educational assistants. Staff offer letter templates is reviewed and David Salvatelli requests that a new job description be drafted for the Academic Director to reflect the role that faculty member will serve in with the MTSS and Literacy Coach responsibilities detailed.
- Student Recruiting & Enrollment for 2018-'19- 376 students are enrolled. Fifty-two more student applications are in process. A mailer with emphasis on reaching families with potential kindergarteners is going out.
- Upcoming Events & Calendar Items- Administration and some staff will report to work on 7/30/18. New teachers begin 8/6/18 with returning teachers and educational assistants starting on 8/8/18. First day of school will be 8/15/18.

MOTION: made by David Salvatelli to accept the Principal's Report and Updates. Tylena Adudu seconded. Motion was approved unanimously.

Old Business

- 2018-'19 Budget- The budget summary due to the district by uploading to CharterTools on 7/20/18 is reviewed. with changes made to set curriculums funds aside, prioritize salaries with an additional \$20,000 for hiring/re-hiring.
- Review of board policies- Discussion of wording that needs to be updated per alignment with the bylaws for sections 2.4.3, 2.5, 2.5.2, and 3.12.

New Business & Discussion

- Teacher and staff "at will" employment- Offer letter templates and "at will" employment agreement documentation is presented by Mrs. Alexander and reviewed by the board.
- Petty Cash policy- Mrs. Alexander presents a petty cash policy. Nicole Johansson recommends that the policy be approved with wording to be added as to who will serve as designee in the absence of the bookkeeper.
- FSSAT (School Security Risk Assessment)- A special session will be called for approximately two weeks from this meeting date to review the explanations and details of the items that were noted as needing updating. ICS administration will distribute this document of explanation and further detail within a week for the board to review in advance of the special session.
- National School Lunch Program- Chartwells has been determined as the vendor for food services for the 2018-'19 school year.
- Insurance Policies- Nicole Johansson shares that the insurance will be renewed with the same coverage as previously held, but with a \$915 reduction in the rate for Worker's Compensation coverage. David Salvatelli comments that retirement benefit might be considered for the 2019-'20 school year coverages per budget funding availability.

MOTION: made by Tammy Hoskins to approve by consent the Old Business and New Business items with updates and/or discussed changes made. Nicole Johansson seconded. Motion was approved unanimously.

Public Comment

None

Next Meetings

1. Special session to be held in approximately two weeks.
2. September 6, 2018 at 1:00pm

Adjournment

MOTION: made by Nicole Johansson to adjourn the meeting at 2:42pm. Tylene Adudu seconded. Motion was approved unanimously.

Tammy J. Hoskins

Tammy Hoskins, Board Secretary

9/6/18

Date



SPECIAL SESSION- BOARD MEETING MINUTES

Location Innovation Charter School
600 SW 3rd St., Pompano Beach, FL 33060

Date | time 7/26/2018 1:00 PM

Attendance

Board of Directors

Paul Walker (Chair)
Nicole Johansson (Treasurer)
David Salvatelli
Tammy Hoskins (Secretary)

School Representatives

Andres Martinez (Administrative Team Representative)

Call to Order

The meeting commenced at 1:04pm with a Call to Order by Paul Walker. Roll call was taken and a quorum was established.

Special Session Topic- New Report and Plan Review

Andres Martinez shares the documents drafted per new legislative requirements resulting from the Marjory Stoneman Douglas tragedy.

- FSSAT (Florida Safe Schools Assessment Tool)- This document is to be completed in consultation with the Broward County Sheriff's Department and submitted to determine if there is need for further safety precautions and may result in funding to implement such measures. The assessment tool content is reviewed and as/when any update or new information is provided to ICS, the board will be informed at upcoming meetings of the same.
- Mental Health Plan- A Mental Health Plan has been completed and is reviewed with the information contained therein determined to accurately represent and fulfill the need of the students of ICS.

MOTION: made by Nicole Johansson to approve the FSSAT and Mental Health plan for submission as is required. Tammy Hoskins seconded. Motion was approved unanimously.

Public Comment

None

Next Meeting

September 6, 2018 at 1:00pm

Adjournment

MOTION: made by Paul Walker to adjourn the meeting at 1:37pm. David Salvatelli seconded. Motion was approved unanimously.

Tammy J. Hoskins

Tammy Hoskins, Board Secretary

9/6/18

Date