



## SPECIAL SESSION- BOARD MEETING MINUTES

*Location* Innovation Charter School  
600 SW 3<sup>rd</sup> St., Pompano Beach, FL 33060

*Date | time* 9/6/2018 1:00 PM

### Attendance

#### Board of Directors

Paul Walker (Chair)  
Nicole Johansson (Treasurer)  
David Salvatelli  
Tylena Adudu  
Tammy Hoskins (Secretary)

#### School Representatives

Susan Alexander (Principal)  
Janet Yates (Assistant Principal)

### Call to Order

The meeting commenced at 1:03pm with a Call to Order by Paul Walker. Roll call was taken and a quorum was established.

### Added Items

**MOTION: made by Tammy Hoskins to add Out-of-Field Agreements, Safety Discussion, Teachers rated Effective & Highly Effective to the agenda. Nicole Johansson seconded. Motion was approved unanimously.**

### Close Agenda

### Review of Documents

Meeting Minutes for review and approval- July 12, 2018 and July 26, 2018

**MOTION: made by Tylena Adudu to accept the minutes from both meetings. Nicole Johansson seconded. Motion was approved unanimously.**

Principal's Report & Updates- Susan Alexander, Principal, presents the following:

- Current Enrollment is 461. Attendance today is 432.
- Academics & Assessments- Review of progress monitoring presented.
- 2018-'19 Forecast- Funds are being used as set forth in the 2018-'19 Forecast.
- Grants- Overview provided of what has been awarded and/or applied for and with the granting of award still being awaited.
- ESE, ELL & MTSS- Last year's number of students being served has been updated from last year with 12 more in process to be served. Venture Design has been approved by the District and will begin speech pathology services. A comparison table will be presented at the next board meeting to show last year's students being served versus this year's current number of students served.
- School Improvement Plan for 2018-'19 has been approved by the district.
- Title 1- Allocation award amount of \$183,030 has been granted.
- Staff- Update on staffing for the 2018-'19 school year.
- Upcoming Events & Calendar Items are presented.
- Elevators and/or Stair use protocol will be addressed in the upcoming safety review and discovery.
- Current Dept. of Health, Inspection Report & Fire and Prevention Report Noted items have been corrected.

**MOTION: made by Nicole Johansson to accept the minutes from both meetings. Tylena Adudu seconded. Motion was approved unanimously.**

Meeting Minutes for review and approval- July 12, 2018 and July 26, 2018

### Old Business

- Review of board policies- Updated wording is presented.
- Petty Cash procedures- Additional step to allow the Principal to have an office administrative staff support

member

- Safety discussion

**MOTION:** made by Tammy Hoskins that the updated wording for the board policies and petty cash procedures be approved and that Susan Alexander be tasked with creating a safety group for further exploration of ways to improve safety. Tylene Adudu seconded. Motion was approved unanimously.

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#### New Business & Discussion

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- Service Proposal – Proposals from painting vendors are reviewed.
- Transportation agreement- Mrs. Alexander recommends that an agreement with the transportation vendor be drafted to allow the vendor permission to lease unused seats on buses transporting ICS students to a nearby private school.
- Updated operating budget- Nicole Johansson reviews the updated budget per the new enrollment numbers with the revised version to be presented at the November board meeting.
- Recommended purchases are shared by Mrs. Alexander to be approved pending budget updates due to increased enrollment.
- Highly effective & out-of-field teachers – Information will be reviewed at the next board meeting for highly effective teachers for budgeting considerations. Out-of-field teachers and the required documentation needed to submit to the district are reviewed.

**MOTION:** made by Nicole Johansson to approve the new business and discussion items as presented. Tammy Hoskins seconded. Unanimous approval with Paul Walker abstaining from the vote on the item concerning service proposals from vendors for painting services due to his knowing one of the vendors.

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Public Comment- None

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#### Next Meeting

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November 15, 2018 at 1:00pm

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#### Adjournment

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**MOTION:** made by Tylene Adudu to adjourn the meeting at 2:34pm. David Salvatelli seconded. Motion was approved unanimously.



Tammy Hoskins, Board Secretary

11/15/18

Date