



## BOARD MEETING MINUTES

**Location** Innovation Charter School  
600 SW 3<sup>rd</sup> St., Pompano Beach, FL 33060

**Date | time** 04/11/2019 1:00 PM

### Attendance

#### *Board of Directors*

Nicole Johansson (Treasurer)

David Salvatelli

Tammy Hoskins

Tylena Adudu

#### *School Representatives*

Susan Alexander (Principal)

Janet Yates (Assistant Principal)

### Call to Order

The meeting commenced at 1:04pm with a Call to Order by Nicole Johansson. Roll call was taken and a quorum was established.

### Items to be Added/Removed

Charter contract renewal notification letter and upcoming audit visit will be added to the agenda for this meeting.

**MOTION:** made by Tammy Hoskins to accept these additions to the agenda. Tylena Adudu seconded.

Motion was approved unanimously.

### Close Agenda

### Review of Documents

Meeting Minutes for review and approval- February 15, 2019

**MOTION:** made by David Salvatelli to accept the minutes. Tylena Adudu seconded. Motion was approved unanimously.

Principal's Report & Updates- Susan Alexander presents the following:

- Current Enrollment- Seven (7) students withdrew with others enrolling or re-enrolling to bring current enrollment to 425. Recruiting for the 2019/20 academic year is 81 students ahead of where it was last year at this time.
- Academics & Assessments- Janet Yates shares iReady 2019/20 strategic plan, which includes collaboration, ownership, implementation, ongoing evaluation, and then reciprocates back to collaboration again in a cyclical pattern for increased effectiveness. FUNdations, a phonics-strong, Sponsor-approved curriculum and teaching strategies, will be added for Grades K-2 and will be explained further in the next board meeting.
- 2018/19 Forecast- Funds are being used in alignment with the 2018/19 Forecast.
- Grants- Funding was received in the following amounts: 1) FLDOE Safety & Security of Schools Building Grants Award- \$16,136.39; 2) Students Attired for Education (SAFE) Act Incentive Award- \$3,736.00; 3) Florida Best & Brightest Scholarship Program Award- \$13,584.69 (\$1,200 Highly Qualified/ \$709 Qualified).
- ESE, ELL & MTSS- **ESE:** ICS serves 27 students in the 251 Matrix of Services and 2 students in the 252 Matrix of Services. There are currently 12 students with SLD/ASD disabilities at psychological services awaiting full evaluations to be completed by a psychologist. Before the year ends, Michael Ott (ESE Specialist) forecasts that there are also 2 possible gifted students waiting for evaluations, a possibility to do screenings for at least 5 gifted students from Grade 2 with others in various grades, and he is gathering data for Tier 3 moving towards ESE of approximately 4 or more students. **ELL:** All 185 current ELL students were tested on WIDA during the window of 01/28/19—3/22/19. WILSON phonics program for Levels 1—

3 were purchased to be used during small group push-in and pull-outs for instruction and remediation of reading fundamentals. This program also helps meet the META consent decree. Grade 4 & 5 students are being pulled three times/week as of 04/08/19 to assist in preparations for the May Reading FSA. The programmatic review went smoothly due to the help of the ELL assistant and district trainings attended with strides made in better ongoing preparation, recording of data, and more effective instruction for ELL student population. MTSS- Sixty-seven (67) students are in the MTSS/RTI system, i.e., 63 students receiving academic support and 4 students receiving support with an individual behavior plan.

- Schoolwide Plan- No new information/updates to report.
- Title 1- One hundred percent (100%) in compliance. Eight-five percent (85%) are submitted with the remaining 15% pending and due April 30.
- Staffing- No additions or deletions for 2018/19. Job descriptions for 2 current staff/teachers were revised so that one now serves as a Literacy Coach and provides budget assistance while the other serves as the Registrar and Executive Administrative Assistant. Three (3) Teachers, 1 Educational Assistant, 1 Bilingual Receptionist are needed for 2019/20.
- Safety Updates- Work was completed to address any deficiencies noted in the safety inspection. A secondary route evaluation drill took place in March 2019 and communication is underway with a neighboring, community organization to secure another alternative relocation facility for ICS students and faculty/staff in an emergency situation.
- Upcoming Events & Calendar Items- Some highlights of upcoming events include: Grade 4 & 5 students will have an Earth Day Field Trip to John Knox Village on April 22. A Saturday Math/Science workshop will occur on April 27. A community family picnic event will be held for the ICS community on May 18. FSA testing will begin May 1. Awards and Graduation ceremonies will occur May 23, 24 and June 3. The Summer CCLC program will be held 8am-12pm, June 10-27 on Mondays-Thursdays.

**MOTION:** made by Tammy Hoskins to accept the Principal's report. David Salvatelli seconded. Motion was approved unanimously.

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#### New Business & Discussion

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- Salary Information- Susan Alexander presents a proposed salary scheduled for 2019/20. information on salary, opt-in retirement programs, incentives for pursuing graduate degrees, and comparison to district HR information to be considered as keys to retaining teachers.
- On-Site Programmatic Review – Response/Action Plan (RAP) is reviewed for approval.
- SAFE Act Incentive Fund- Grant has been awarded to ICS and the budget narrative form is reviewed for approval.
- Highly Effective Teacher Evaluation 2019/20- Criteria reviewed for approval.
- 2019/20 Proposed Budget and Wish List reviewed for approval. Items currently approved include FUNdations curriculum (\$11,020), Chromebooks (replacement) from technology (\$24,052), intercom with safety funds (\$12,000), carpet replacement from facilities (\$5,000) and summer painting to be done June/July (\$27,230), and professional development for FUNdations training (\$5,000).
- Intent to Renew Charter- Tammy Hoskins presents information on the process and a letter to notify the Sponsor of our intent to renew for approval.

**MOTION:** made by Tylene Adudu to adopt by consensus all active motions in New Business & Discussion. Tammy Hoskins seconded. Motion was approved unanimously.

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#### Old Business & Discussion- None

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#### Public Comment None

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#### Next Meeting

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June 13, 2019 at 1:00pm

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## Adjournment

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**MOTION:** made by Nicole Johansson to adjourn the meeting at 2:58pm. David Salvatelli seconded. Motion was approved unanimously.

*Tammy F Hoskins*

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Tammy Hoskins, Board Member, Secretary

*6/13/19*

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Date