



**Agenda**

**Board of Directors**

Nicole Johansson  
Paul Walker  
David Salvatelli  
Tylena Adudu  
Tammy Hoskins

**School Representative**

Susan Alexander (Principal)  
Janet Yates (Assistant Principal)  
Michael Ott (ESE Coordinator)

*Guest- Lisa Arneaud of Three Ants Communication*

**Call to Order**

The meeting commenced at 2:02pm with a Call to Order by Nicole Johansson. Roll call was taken, and a quorum was established.

**Items to be Added/Amended to Agenda**

Mr. Walker asked that he have an opportunity to add a discussion/new business item.  
Mrs. Alexander requested that the OSPR action plan be added to the agenda.

**Close Agenda**

**MOTION:** Mr. Salvatelli motioned that these items be added and that the agenda be closed. Mrs. Johansson seconded the motion. Motion was approved unanimously.

**Review of Meeting Minutes**

Meeting Minutes for Approval- September 5, 2019 and September 27, 2019

**MOTION:** Mrs. Adudu motioned to approve the minutes. Mr. Salvatelli seconded. Motion was approved unanimously.

**Principal's Report & Updates**

Mrs. Alexander presented the Principal's Report and Updates relating the following:

- UniSIG Grant- Funding has been approved and received.
- Current Enrollment- FTE reported enrollment is 456, compared with the 457 enrolled per school documentation. Spirit Week was a success in positively impacting attendance and building school community.
- Budget/Finances- Review of budget is compared with actuals. Impact4Good paired ICS with Mitchell Industries with that entity donating 150 weekend food bags, \$5,000, and 30 coding computers, which are being piloted with select 3<sup>rd</sup>-5<sup>th</sup> grade students.
- Academics & Assessments- SIP plan, iReady data reports for Reading and Math, and ELA timeline and goals report are presented and reviewed.
- ESE/ELL/MTSS-RTI- Twenty-six students are served with a Matrix Service of 251 and 1 student is served with a Matrix Service of 252. There are 193 active ELL students (LY). Professional development for teachers will continue to be conducted about the RTI process and implementing the MTSS (3-tier) framework. The WIDA testing window is January 27 – March 20, 2020. A team of EAs is participating in the online WIDA training to become test administrators for ACCESS for ELLS and Alternate ACCESS for ELLS. Fifty-six students are in MTSS/RtI (32 in Tier 2; 24 in Tier 3).
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- Title I- In compliance and up to date.
- Staffing- New 4<sup>th</sup> grade teacher and EA have been added to fill vacated roles.
- Safety- AED and bleed kit received with training scheduled for the same. Teachers, administration, and staff

walked through reunification plan. Safety Patrol operates at morning drop off and afternoon pick up times. SOS Security provides contracted services for providing a trained Guardian. BCPS is determining if Palm Beach County-trained Guardians may serve BC schools. Mrs. Alexander will attend January 15 FCPCS Safety Committee lunch with Superintendent Runcie.

- Upcoming Events- Dates and times of the book fair, FCPCS annual conference, and various calendar events, etc., are shared.

**MOTION:** Mr. Walker motioned to approve the Principal's Report & Updates. Mrs. Hoskins seconded. Motion was approved unanimously.

#### New Business & Discussion

- Best & Brightest Award Notification- Twenty-six teachers qualify based on their evaluations and the parameters of the award.

**MOTION:** Mrs. Adudu motioned to approve dispersion of funds as discussed. Mr. Salvatelli seconded. Motion was approved unanimously.

- Contract Renewal- Mrs. Alexander introduces Ms. Arneaud, who will contract to review the content of the drafted renewal application to ensure a similar voice is used throughout and for formatting the content to meet the parameters of the submission tool.

- Mr. Walker communicates his resignation as chair due to increased personal and professional responsibilities and conveyed desire to remain as an active board member.

**MOTION:** Mrs. Johansson motioned to accept Mr. Walker's resignation and to retain Mr. Walker as an active board member. Mrs. Adudu seconded. Motion was approved unanimously.

**MOTION:** Mrs. Adudu motioned to appoint Mrs. Johansson as the new board chair. Mr. Salvatelli seconded. Motion was approved unanimously with Mrs. Johansson accepting the new role.

- On-Site Programmatic Review Action Plan- Mrs. Alexander and Mrs. Hoskins met with Donte Fulton-Collins and charter school support team members to review the action plan and the plan is reviewed.

**MOTION:** Mrs. Hoskins motioned to approve the action plan. Mr. Walker seconded. Motion was approved unanimously. Mrs. Johansson signed the action plan for submission.

- Best & Brightest Teacher & Principal Program- Mrs. Hoskins conveyed the criteria of how teachers and principals are eligible to qualify and the 3 methods used to calculate how a school qualifies.
- Annual Audit- Mrs. Johansson shared that the annual audit was conducted and will be submitted with copies to be distributed to the board members.

#### Old Business

- Audit Update- No further information has been received as yet, but is expected in November.

#### Public Comments

#### Next Meeting: February 5, 2020 at 10am

#### Adjournment

**MOTION:** made by Mrs. Adudu to adjourn the meeting at 3:53pm. Mr. Salvatelli seconded. Motion was approved unanimously.



Tammy Hoskins, Board Member, Secretary

2/6/2020

Date