



BOARD MEETING MINUTES- REGULAR SESSION

Location Innovation Charter School
& Online via Zoom

Date | time 09/17/2020 1:00 PM

Attendance

| <i>Board of Directors</i> | <i>School Representatives</i> | <i>Public</i> |
|------------------------------------|-------------------------------|---------------------------------------|
| Nicole Johansson (Chair/Treasurer) | Susan Alexander (Principal) | Joann Lopez (ICS Instructional Staff) |
| David Salvatelli | Janet Yates (Ass't Principal) | |
| Tammy Hoskins (Secretary) | | |
| Paul Walker | | |

Call to Order

The meeting commenced at 1:01pm with a Call to Order by Nicole Johansson. Roll call was taken and a quorum was established.

Items to be Added/Removed & Close Agenda

MOTION: made by Tammy Hoskins to add Review of Financial Audit Report 2019/20 to the agenda and close the agenda. Nicole Johansson seconded. Motion was approved unanimously.

Review of Documents

Meeting Minutes for Approval- June 18, 2020

MOTION: made by David Salvatelli to approve the minutes. Paul Walker seconded. Motion was approved unanimously.

Principal's Report & Updates

Susan Alexander introduced Joann Lopez who shared an overview of the HUB created by the ICS team to assist navigating online learning for all students and parent/guardian(s). Nicole Johansson expressed appreciation to Ms. Lopez for the attention to the ICS core values of Excellence and Caring in this endeavor with a request that her appreciation on behalf of the board be shared with the other contributors. Ms. Lopez excused herself after her presentation. Susan Alexander then presented supporting documents relating information regarding...

- Current Enrollment- 437 students enrolled with reopening set for October 5, 2020.
- Academics & Assessments- iReady Diagnostic #1 currently happening.
- 2020/21 Forecast- Financials reviewed and reflect all is on target with budget plan.
- ESE, ELL & MTSS- Students receiving needed services. New social worker assisting with truancy.
- Grants & Title 1- UniSIG and Title 1 are on target. CARES, CSP and GEER are pending approval. CCLC is in closeout process.
- Staffing- New staff, resignations, and openings shared.
- Safety Team- Board approval of FSSAT not needed, but document is reviewed.
- District Happenings- Charter.Tools and Title 1 documentation is up to date.
- Upcoming Events- Calendar shared with board and invitation to participate any time is extended.

MOTION: made by Tammy Hoskins to approve the Principal's report. Nicole Johansson seconded. Motion was approved unanimously.

New Business and Discussion

- Template for Board Meeting Documents & Reports- Nicole Johansson shared updated template for presenting Principal's Report.

- Overview of annual calendar items- Tammy Hoskins presented list of annual school calendar items to be prepared/included at certain times of the year that coordinate with the new Principal's report template for board meetings.
- Updated Conflict of Interest Policy- Tammy Hoskins reviewed the updated Conflict of Interest policy as prepared by Jeff Wood's legal office.
- Out of Field Assignments- Susan Alexander shared the teachers who need Out of Field approval from the board for the Chair's signature for submission.
- Proposed Salaries Distributiion Plan- Susan Alexander presented the plan for approval. The board reviewed and discussed the same.
- Safe School Officer Attestatiion Form- Susan Alexander shared the completed form that needs approval and signing.
- Safety and Security Requirement Assurances- Susan Alexander shared the completed assurances document(s) for review and approval.

MOTION: made by David Salvatelli to accept audit report, to approve signing/authorizing forms and documents in New Business as presented for submission, and to adopt the revised Conflict of Interest Policy. Tammy Hoskins seconded. Motion was approved unanimously.

Public Comment- None

Next Meeting- November 12, 2020 at 1:00pm

Adjournment

MOTION: made by Tammy Hoskins to adjourn the meeting at 2:33pm. David Salvatelli seconded. Motion was approved unanimously.



Tammy Hoskins, Board Member, Secretary



Date