



**SPECIAL SESSION BOARD MEETING**

**Location:** Innovation Charter School

600 SW Third St.

Pompano Beach, FL 33060

**Date/time:** March 21, 2024, 1:30pm

**ATTENDANCE & CALL TO ORDER-** Nicole Johansson (chair), David Salvatelli, Tammy Hoskins (secretary), Susan Alexander (principal), and Marisa Anderson (assistant principal); Mrs. Johansson called the meeting to order at 1:33pm with a quorum established.

**MINUTES FOR APPROVAL-** February 15, 2024- **MOTION:** Mrs. Johansson motioned that the minutes be approved. David Salvatelli seconded the motion. Mrs. Johansson opened the floor for discussion. With none offered, the motion was called to a vote and passed unanimously.

**ADDED / CHANGED ITEMS & CLOSE AGENDA**

**NEW BUSINESS & DISCUSSION**

- **2023/'24 Forecast - MOTION:** Mrs. Johansson motioned to review the 2023/'24 forecast. Dr. Salvatelli seconded the motion. Mrs. Johansson opened the floor for discussion. She commented that a mid-year budget review should be added to the annual meeting schedule for the first calendar year session. With discussion concluded, the motion to review the forecast was called to a vote. Motion passed unanimously.
- **2024/'25 Budget Discussion - MOTION:** Mrs. Johansson motioned to review the 2024/'25 budget. Mrs. Hoskins seconded the motion. The floor was opened for discussion. Mrs. Johansson shared information on the expected increase of benefits being 7-10% and for insurances to be 10-15%. Action item was noted that a schedule would be created by administration for financial planning in similar fashion as is done for curriculum replacement, FFE replacement, technology replacement, and so on. With discussion closed and the action item noted, the budget discussion concluded, and a vote was tabled until the budget is developed further.
- **Staffing Plan – MOTION:** Mrs. Johansson motioned to accept the Staffing Plan. Mrs. Hoskins seconded the motion. The floor was opened for discussion. Changes were proposed to reclassify the ELL coordinator, add in salaries for Education Assistants, to remove the Director of Academics role, to approve the base salaries, and to hold on effective and highly effective increases until the conclusion of the school year. With those changes determined, Dr. Salvatelli motioned to accept the updated Staffing Plan. Mrs. Johansson seconded the motion. The motion was called to a vote and approved unanimously.
- **Marketing & Recruitment Plan- MOTION:** Mrs. Johansson motioned to adopt the Marketing and Recruitment Plan inclusive of its budget. Mrs. Hoskins seconded the motion. Mrs. Johansson opened the floor for discussion. None was offered. Motion passed with unanimous approval.
- **Curriculum Plan- MOTION:** Mrs. Hoskins motioned to accept the curriculum plan as presented. Dr. Salvatelli seconded the motion. Mrs. Johansson opened the floor for discussion. There being none offered, the motion was called to a vote and passed unanimously.

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- Referendum- MOTION: Mrs. Hoskins motioned that legal counsel, Jeff Wood, be approved to represent ICS as necessary regarding the issue. Mrs. Johansson seconded the motion and opened the floor for discussion. No discussion was brought forward so the motion was called to a vote and passed unanimously.
- Academic Programmatic Review (APR) Response/Action Plan (RAP)- MOTION: Mrs. Johansson motion to approve the RAP. Mrs. Hoskins seconded the motion, and the floor was opened for discussion. Dr. Salvatelli commended Mrs. Alexander and her team on the excellent APR findings. With discussion concluded, Mrs. Johansson called the motion to a vote. The motion passed unanimously.

**OLD BUSINESS**


Mrs. Johansson reiterated the board's intention to increase the number of members serving on the board, highlighting that the procedure to do so is to ask an interested and qualified community member to complete an application for presenting at the next session for discussion. Upon relating this comment, she noted the upcoming session date.

**PUBLIC COMMENT-** None

**NEXT MEETING-** May 9, 2024, 1:00pm

**ADJOURNMENT-** MOTION: Mrs. Johansson motioned to adjourn the meeting at 2:31pm. Dr. Salvatelli seconded the motion. The floor was opened for discussion and with none presented, the motion was called to a vote and approved unanimously. Motion passed.

  
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Tammy J Hoskins, Secretary

  
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Date